

JOB TITLE: Chief Technology Officer
ORGANIZATION: The Statue of Liberty-Ellis Island Foundation
CLASSIFICATION: Exempt
DEPARTMENT: Information Technology
REPORTS TO: CEO and President
SALARY RANGE: \$180,000 – \$200,000

Summary

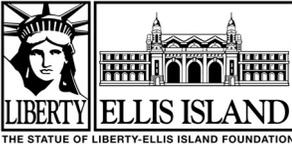
The non-profit Statue of Liberty-Ellis Island Foundation is one of the most successful public-private partnerships in the country. The Foundation, which partners with the National Park Service, has fundraised and overseen the restoration of Lady Liberty, the creation of the museum on Ellis Island, the establishment of the free 65-million-record Passenger Search database, and the construction of the new Statue of Liberty Museum. Efforts are underway at the Foundation to broaden the stories told at Ellis Island in the National Museum of Immigration.

A new approach to technology is a strategic component to the Foundation. The Foundation is responsible for the maintenance of visitor-facing technology-based exhibits in both the Statue of Liberty Museum and the museum on Ellis Island; new opportunities are in planning to improve the visitor experience with additional interactive exhibits. Also, the Foundation is gearing up for an IT Transformation initiative that will facilitate new, collaborative ways of working internally and engaging with donors and visitors. With these changes, IT will become both more streamlined and more omnipresent in the Foundation's work.

Responsibilities

The Chief Technology Officer (CTO) is a member of the Leadership Team and leads the Foundation's Information Technology (IT) department. The CTO is tasked with making executive technology decisions on behalf of the organization, works collaboratively to assure the Foundation's overall success toward achieving its mission.

- Management
 - Serve as part of the Leadership Team, collaborating with the COO, CFAO and CAO to support the CEO in achieving organizational goals. Lead by example.
 - Lead a team of professionals in Information Technology. Motivate, mentor, and lead a high-performance team to achieve Departmental Goals.
 - Establish and manage annual budgets and goals for IT.
 - Provide reports and updates to the CEO at least weekly and to the Leadership Team and Board of Directors as needed.
- Museum-based Information Technology
 - Oversee the staff responsible for maintenance of existing museum technology.
 - Assess state-of-good repair and develop recommendations for improvements.
 - Collaborate in planning for the incorporation of new technology-based museum exhibits.
 - Prepare staffing plans and lead hiring to expand the team.
- IT Systems Transformation
 - Lead two-phased IT Transformation initiative. First phase will migrate from a custom CRM system to Salesforce. Second phase will rebuild other systems, including the searchable database of immigration records that will be dramatically expanded.



- Oversee 1-3 associated staff.
- General IT Oversight
 - Develop strategic plans and set timelines for evaluation, development, and deployment of all technical, web, and mobile services. Establishing software development process and set objectives for the process
 - Ensure Foundation systems are integrated to avoid IT silos
 - Collaborate with other departments as an advisor of all technologies involved with the foundation
 - Supervise quality assurance processes, integration, and system tests. Define company standards for systems, equipment, and software.
 - Assess best practices for technological processes and service, and ensure compliance with all requirements, laws, and regulations.
 - Develop and implement data security and disaster/recovery plans.

Logistics

- This is a full-time position with full benefits.
- The work hours are generally Monday through Friday, but flexibility is required for weekend and holiday hours.
- Generally this position will work from the Foundation's offices (17 Battery Place), though ferry travel to work on Liberty and Ellis Islands will also be required. 1-2 days/week of remote work may be possible.
- Flexibility for travel for partner and other meetings required.
- New hires must be in-compliance with SOLEIF's COVID-19 Mandatory Vaccination Policy as of their first day of work. This policy requires employees to have received the COVID-19 vaccination (including boosters, when recommended), unless a reasonable accommodation is approved.

Requirements

- Bachelor's degree in information technology, computer science, or related field; Master's degree in information technology or a technology-related discipline preferred.
- Minimum of 8 years of experience in a technological role. Minimum 5 years of experience in a supervisory role.
- Advanced technological skillset and a demonstrated experience with technology.
- Documented history of successful project completion
- Experience with SDLC, Databases and Cloud technologies such as AWS and Microsoft Azure
- Strong Salesforce interest and ability to quickly master new technology
- Excellent relationship-building and communication skills. Ability to prioritize strategically, follow through on multiple tasks, and meet deadlines.
- Passionate about the Foundation's mission and the areas of immigration, genealogy, historic preservation, and parks.

Application process

- Please email one-page cover letter and resume to careers@libertyellisfoundation.org with the job title in the subject line. Each file name should begin with the applicant's last name.
- No phone calls, please.



About The Statue of Liberty-Ellis Island Foundation (www.LibertyEllisFoundation.org)

The Statue of Liberty-Ellis Island Foundation is a non-profit that collaborates with the National Park Service in one of America's most successful public-private partnerships. In 1982, President Ronald Reagan asked Lee Iacocca to raise private funds for the historic restoration of the Statue of Liberty and Ellis Island. The Foundation has since created the Ellis Island National Museum of Immigration, constructed the Statue of Liberty Museum, maintained museum exhibits, and funded hundreds more projects on the islands. The organization also developed the free 65-million-record Ellis Island Passenger Database. This resource is available free online and in person at the American Family Immigration History Center at Ellis Island, which is managed by the Foundation. Follow the Foundation @StatueEllisFdn

The Statue of Liberty-Ellis Island Foundation is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity or expression, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law.